



GATEWAY SEMINARY

FACULTY APPLICATION

Gateway Seminary is an equal opportunity employer and does not discriminate in hiring or employment on the basis of race, color, national origin, age, sex, marital status, physical or mental handicap or veteran status. **Any and/or all statements on this application may be verified.** Any misrepresentation or omission may be grounds for disqualification for employment consideration or continued employment.

Last Name	First Name	Middle Init.	Other Names Used	
Street	City	State	Zip	How long?
E-mail Address		Cell Phone	Home Phone	

- Type or Print neatly in ink -

Position applied for: _____

- Yes No Are you ordained? If so, through which ordination body? _____
- Yes No Are you legally eligible to work in the U.S.?
- Yes No Have you ever applied at GS before? If yes, where and when? _____
- Yes No Are you known to schools or references by another name? _____
- Yes No Are you currently employed? If yes, may we contact your current employer? _____

RESIDENCE HISTORY

Please provide current and previous addresses for the **last 10 years**. Begin with current address.

Street	City	State	Zip	County	From (Month/Year)	To (Month/Year)
					___/___	___/___
					___/___	___/___
					___/___	___/___
					___/___	___/___
					___/___	___/___
					___/___	___/___

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Disclosure Notice and Authorization

By this document, Gateway Seminary discloses to you that a consumer report may be obtained for employment purposes as part of the pre-employment background investigation. This notice also covers any investigation done of submitted claims (including Resumes and/or CV's) during the course of employment if hired.

If any adverse action (denial of employment or termination) is taken from the results of any such investigation, you may utilize rights under the Fair Credit Reporting Act. You may request a copy of the findings if said report is made by a consumer reporting agency. You may also have additional rights that would be observed under applicable state law.

This certifies that this application was completed by me, and all entries are true and complete to the best of my knowledge and recollection. I understand that once submitted, any error or omission identified may result in my disqualification or dismissal from employment.

Gateway Seminary has no expressed intention to violate the privacy of its employees. However, occasions arise in which the Seminary reserves the right to utilize tools such as background checks that may or may not include: credit checks, criminal history investigations, civil cases in which I have been a principal, Workers' Compensation claims, previous employment history, educational history (including degrees received and grade point average) and other reports. I further understand that the investigation may include contacting my current or previous employer, references, schools, government agencies or other entities for the purpose of verifying the information I have provided on my employment application, as well as developing information regarding my character or general reputation.

Information regarding Workers' Compensation history or previous injuries is for the purpose of making certain that I am not assigned a job function which could aggravate a previously existing injury, and will be checked only after a conditional offer of employment has been extended to me, in compliance with Title 1 of The Americans With Disabilities Act.

I authorize, without reservation, any party or agency contacted by the employer or its representative to furnish the above-mentioned information. I have read this entire document, and I understand that by signing I am releasing all those parties from any liability whatsoever. Furthermore, I acknowledge and agree to indemnify and hold harmless both the employer and/or its agent from and against any claims, demands or liabilities, including court costs and attorney's fees. **By my signature I am also voluntarily agreeing to all these conditions and giving my permission to perform this background check.** Additionally, should I become employed by the employer, I give my permission for Gateway Seminary to provide any and all information regarding my employment with Gateway Seminary to future prospective employers or agents acting on a prospective employer's behalf.

I certify that a photo copy of this form shall have the same authorization and force as the original.

By my signature, I also certify that all facts, implications, and representations included in this application and attached Curriculum Vitae are true and accurate.

Applicant Signature

Date